



Warehouse Technician - Job Description

About the Company:

Wise Productions is a creative technical production company. Our expert project managers, technicians and designers deliver a tailor-made service of lighting, sound, video, staging and set design for events in London's most unique venues and beyond.

The Company is made up of 30 full-time event professionals (pre-covid). We're a friendly and sociable team with a professional and attentive approach towards our clients and venues. This is an exciting opportunity to join a successful high-end production company to work on a huge range of exciting and creative projects in London's most prestigious and beautiful venues. The Company believes strongly in personal development, training, and sustainable approach to business.

Purpose of the role:

Wise Productions is currently looking for a knowledgeable technician to join the warehouse team. The post holder will work closely with the warehouse manager, staging department, sound, and AV technicians to meet the needs of our clients and accredited venues ensuring that we deliver excellence for every project.

This would suit a bright, self-motivated individual who enjoys working within a team and has a good basic knowledge of all generic, LED & moving light preparation and maintenance, as well as interest in onsite installations and derigs. This role is warehouse based and with the potential for onsite work and overtime.

Main responsibilities:

- Maintenance of lighting, sound, AV, and staging equipment.
- Prepping equipment for events accurately and to a schedule.
- Loading and Unloading trucks/vans
- Maintain good personnel Health and Safety
- Keeping the warehouse clean and tidy.
- Receiving goods in / dispatching good out.
- Assist with checking equipment in and out whilst maintaining quality.
- Assist in maintaining stock levels of consumables.
- Basic vehicle cleaning/maintenance.
- Collection and return of materials/equipment as needed
- Pat testing returned equipment and cables
- Other duties as assigned

/cont.



Person Specification:

Experience:

- Essential** At least one years' experience in the event lighting/sound industry or other relevant experience, theatre, TV & film, concert lighting etc.
- Desirable** Previous experience in a similar position with a production company.
Experience in driving Luton/long wheel base vans.

Skills and Abilities:

- Essential** A good working knowledge of event production, rigging, staging and AV.
Basic computer skills.
Experience of equipment maintenance including PAT testing.
- Desirable** Experience of working with audio/video/lighting systems.
Experience of HireHop or other inventory management/rental software.

Qualifications:

- Essential** Full, clean driving licence.

Disposition and Attitude:

- Essential** Ability to work as part of a team.
Able to work on own initiative with minimal supervision.
Willingness to learn new skills and work in all technical disciplines.
Efficient time management with ability to work to strict deadlines.
Positive and flexible approach to problem solving.
Willingness to work unsociable hours when required.
Must have a sense of humour and good taste in music!

What we offer:

- £23k to 25k basic salary per annum depending on experience.
- 37.5 hours per week annualised contract
- Generous overtime for out-of-hours and on-site work.
- 28 days annual leave inclusive of Bank Holidays.
- Additional annual leave linked to length of service.
- Development and training opportunities to enable progression within the company.
- Contributory pension scheme.

Hours of work:

Wise Productions' premises are located at Perivale Park, which is 3 minutes' walk from Perivale Station (Central Line). This role involves both time in the warehouse and working off-site at venues for events.

Normal working hours are 9.30am-5.30pm, Monday-Friday with events taking place during the evening and at weekends. During busy periods, work outside of normal hours will be required; this will normally be scheduled in advance by the warehouse manager.

To apply, please send a copy of your CV and a covering letter to matt@wiseproductions.co.uk